

**Hooksett Sewer Commission  
Meeting Minutes  
March 15, 2022**

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark and Guy Beloin.

**Approve and Sign Manifest**

**Approve Minutes:** Commissioner Richard Bairam made motion to approve the minutes from March 1, 2022. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

**Read Correspondence**

**Financial Report:** Guy came in to give a brief overview of the Hooksett Sewer Commission accounts. Commissioner Richard Bairam made motion to transfer \$7,857.42 from the Hooksett Sewer Capital Reserve Trust account to the Hooksett Sewer checking account, for balance of 2019 Ford F-350 liftmore truck cost basis. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

**Scheduled Appointments:** None

**Superintendent Conaty's Report:**

**Plant:**

- Still running excellent discharge numbers
- The NHDES inspection was completed

**Phase 3A Plant Upgrade:**

- PRB is sending submittals to Underwood
- Small materials is arriving
- Expecting to start at the end of April

**TIF Project:**

- MOU went to council on March 9, 2022 and it passed
- Request to go to town council on the 23<sup>rd</sup> – split on pump station design

**Solar:**

- Production on par with estimates

- There is an issue with water in conduits. This will be addressed in late spring.

#### **Force Main Replacement/Martins Ferry Pump station upgrades:**

- Still waiting on the design
- Resubmitted to the NHDES for 22-23 ARPA list
- Warrant Article for this project passed 851 to 301 (74%)

#### **Dewatering Upgrade/Pilot Study:**

- Recalculating numbers for proper press sizing
- Filed with NHDES for ARPA funding
- Warrant Article for this project passed 909 to 250 (78.4%)

#### **Asset Management:**

- Work orders are progressing
- Superintendent Conaty created a new work order for meter readings that now sends the information right to the office for input.

#### **Merrimack Street Station:**

- Talking to Underwood on design
- Warrant Article for this project passed 867 to 283 (78.4%)

#### **Other:**

- The roof leak down at the Wastewater Facility was repaired. A replacement roof was recommended.
- Superintendent Conaty met with NHDES; Sharon Nall and Steve Bolles in regards to possible energy funding. They will be making a second visit this week.
- CMOM report filed in March DMR
- Sludge disposal to Merrimack increased 3% to \$69.67/ton.
- NHDOT fuel program will now be market and not fixed price
- 1560 Hooksett Road- Car/Dog wash project
- Legends drive is being looked at for Marmon Aerospace which will house a 82,000sq ft building
- Whitehall Road- Strickland Oil Change Facility
- Town requests Hooksett Wastewater CIP program be run in conjunction with the Towns program. Superintendent Conaty is in favor of this.
- Superintendent Conaty will need to redesign CIP to have replacements/projects yearly not grouped together
- Eversource hauling- Superintendent Conaty recommends termination of the program. There is no official contract with them.
- The new uniforms that were ordered for the employees down at the treatment plant are in.
- Superintendent Conaty reset a sewer cover over on Wedgewood
- The Hooksett Sewer Commission is going to be doing joint plan approval with Village Water.

**Old Business:** TIF updates are every third Tuesday of the Month.

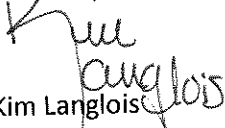
**New Business:** The Next Sewer Commission Meeting is scheduled for April 5, 2022

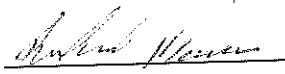
**Non-Public Session:** The Sewer Commission did not go into non-public session

**Public Input:** None

**Adjournment:** Commissioner Richard Biaram made motion to adjourn at 1:45pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

  
Kim Langlois  
Billing Clerk

  
Richard Bairam  
Clerk